

I.4. Record Keeping

The College shall maintain for a period of seven (7) years records of each investigation under this Section I, including any determination regarding responsibility and any audio or audiovisual recording or transcript, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the College's education program or activity; any appeal and the result therefrom; any informal resolution and the result therefrom; and all materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process.^[1] Materials used to train Title IX Coordinators, investigators, decision-makers, and any persons who facilitate an informal resolution process will be publicly available on the College's website.^[2]

The College shall create, and maintain for a period of seven years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of Section I Prohibited Conduct and/or Section I Title IX Sexual Harassment, as defined in this Policy.^[3] In each instance, the College shall document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the College's education program or activity.^[4] If the College does not provide a complainant with supportive measures, then the College must document the reasons why such a response was not clearly unreasonable in light of the known circumstances.^[5] The documentation of certain bases or measures does not limit the College in the future from providing additional explanations or detailing additional measures taken.^[6]

[1] 34 CFR §106.45(b)(10)(i)(A)-(D).

[2] 34 CFR §106.45(b)(10)(i)(A)-(D)

[3] 34 CFR §106.45(b)(10)(ii).

[4] 34 CFR §106.45(b)(10)(ii).

[5] 34 CFR §106.45(b)(10)(ii).

[6] 34 §CFR 106.45(b)(10)(ii).